



TRUST FOR DEVELOPING COMMUNITIES

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Chief Executive: Athol Halle

THE COMPANIES ACTS 1985 & 1989
NOTICE OF ANNUAL GENERAL MEETING
of
THE TRUST FOR DEVELOPING COMMUNITIES
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THE TRUST FOR DEVELOPING COMMUNITIES
MINUTES OF ANNUAL GENERAL MEETING

Held at the Brighthelm Centre on Wednesday 29th March 2023 at 5:45pm

Present:

Organisational Members: Arran Evans (Sussex Interpreting Service), Benjamin D'Montigny (BELTA), Fabia Bates (Community Works), Janet Pickett (Woodingdean Wilderness Group), Jo Martindale (HKP), Mary Funnell (Metamorphosis Art Group), Rachel Friggens (Together Co), Ruth Sennett (Winter Warmers Reminiscing Group), Sally Polanski (Amaze), Val Cane (Working 50 Plus), Will Davies (Speakout)

Individual Members: Councillor Dee Simson, Denis Byrne, Geoff Heath, Jackie Fuller, John Homewood, Mike Pattinson, Robert Brown, Rowan Hillier, Sarah McConnell, Shaun Kennedy, Sylvia Ann New, Tania Skae, Tree Geeson, Tim Sayers, Alan Cooke (Cravenvale).

The Trust for Developing Communities staff members: Amy Allison, Anke Thurme, Athol Halle, Caroline Vitta, Cerys Evans, Charlotte Pemberton, Emma Reeves, Hannah Sherman, Jane Abbott, Jo Rees, Jo Winyard, Kalishia le Coutre, Katie Jewell, Kaye Duerdoth, Kirsty Walker, Lisa Marshall, Lucy Culham, Maha Mustafa, Marie Benton, Matilda Bacon, Nicole Monney, Olivia Addington, Reana Maisto, Roman Waters, Sean Older, Shamann Back, Shannon Crookes, Sonila Deda, Terry Adams, Tilda Gregory, Tony Silsby, Julia Korzh, Maryna Kirpikova, George Grant-Mills, Hiba Nour, Amy Baker, Isla O'Brien, Mohammad Abdulkhani, Yassin Hassan.

Non-members:), Amanda Rapley (East & Central Brighton PCN), Anita Johal, Carol Hounsell (BHCC), Caroline Lurring (Macmillan), Chander Jain, Charles Githuk (Sussex Bowel Cancer Screening Programme), Colin Ashworth, Colleen Fraser-Jones (PPC PCN Cancer Care), Darine Moheildeen Mohammed Alem, Deborah King (Sussex Bowel Cancer Screening Programme), Emma Tingley (Macmillan), Felice Southwell, Geoff Brown (Macmillan Horizon Centre), Heather Churchouse (Macmillan), Hilary Silverwood (BHCC), Irene Ashworth, Jane (Switchboard), Jane Viner, Janet Cooke, Jilly Stevens, Julie Meacham (Sussex Bowel Cancer Screening Programme), Lola Banjoko (NHS Sussex), Lydia Glover (East & Central Brighton PCN), Madeleine Gardner, Marie Hockley, Mark Hannigan (NHS Sussex), Nancy D'Mello, Patricia Weller, Rami Mousak, Richard Pickett, Roisin Thurstan (BHCC), Rosie Sadler (Albion in the Community), Rosie Warwick-Brown (Albion in the Community), Sarah Cork (University of Brighton), Sneh Jain, Steve Gray, Sue Sayers, Councillor Sue Shanks.

1. Welcome and introductions

Mike Pattinson (MP), chair of the Board of Trustees for TDC, welcomed everyone to the 2023 Annual General Meeting and thanked everyone for coming. He recognised the meeting as a great opportunity to bring people together and celebrate the work that we do together across the City of Brighton and Hove. Many of the community groups we support, our Members, staff, trustees, volunteers, our funders, commissioners, council officers, Councillors and people from many of the partner agencies we work closely with had come together to reflect on the past year and look forward to year ahead.

MP gave an overview of the agenda: formal business first, then an introduction to a new initiative aimed at increasing participation in TDC, and finally the launch of Act on Cancer Together (a new citywide project). The evening will finish with dinner and everyone was invited to stay for this.

MP covered key housekeeping issues (fire safety procedures, consent for taking photographs, and provisions for those observing Ramadan).

Apologies

The names of those people who have sent their apologies will be recorded in the minutes.

2. Approval of the Minutes of the previous AGM held on Friday 25th March 2022

The minutes of the 2022 meeting were circulated in advance of the AGM for everyone to read through, and there were copies available on the tables. MP asked if anyone had any issues with the content.

A question was raised about the numbers of people who voted in person and by proxy at last year's meeting, ie that there were more people present than the number of votes recorded in minutes. Athol Halle clarified that the number referred to *members* who are the only people eligible to vote.

There were no objections and the minutes were formally approved.

3. Accounts for the year ended 31st March 2022

MP introduced Sarah McConnell (SM) who is TDC's Treasurer. SM presented a summary of TDC's accounts for the year ended 31 March 2022.

The accounts had been on the TDC website for the past few months and the links were sent out to all members in advance. The main headline is that it was a strong financial year for TDC.

Income

TDC's income for the year was £1,726,000 which is a growth of 28% on the previous year. The three main sources of income were the council's Third Sector Commission contract, Sussex Violence Reduction partnership for our Brighton Streets detached youth work, and the youth grants programme which has funded youth work in the north and east of the city. Together these three contracts amount to just over half of our income.

Expenditure

Our total outgoings were £1,636,00. Just over half of our expense is staff wages, with an average of 45 employees over the year. Our second biggest expense is payments to partners, which amounts to just under a quarter of costs.

Balance

We had a surplus of £90k, most of which was unrestricted. This took our end of year position to £384k in reserves, of which £377k are unrestricted.

Reserves

SM pointed out that this means that after many years of striving TDC has finally met its reserves target, which represents 3 months' running costs.

Regarding the current financial year 2022-23, it looks like our income has grown again – albeit at a slower rate than in the previous three years - and we are on track to hit the £2 million mark. Next year we are planning for some smaller growth and a for a break-even year.

There were no questions or comments on the 2021-22 Accounts and they were approved unanimously.

4. Annual Report of the Trustees for the year ended 31st March 2022

Athol Halle (AH) presented the annual report. Firstly, he thanked everyone for coming to the AGM. He highlighted that during the year 2021-22 TDC had:

- engaged with and supported 450 community groups
- worked in partnership with 79 organisations
- led 12 partnerships
- engaged with and supported 13,500 people; of which:
 - o 20% were from ethnically diverse communities
 - o 19% had a disability
 - o 18% were older people
- been involved in over 60 projects

TDC continues to organise its work via three departments:

Neighbourhoods. Including the Inclusive Community Partnership which is 11 trusted local charities running a wide range of projects to support excluded communities.

Equalities. With a particular focus on health inequalities, including our award-winning social prescribing project; and also employability, for example our MESH project which has helped 50 people into jobs.

Youth. Our services and projects have engaged with over 1,700 young people. This year we have expanded into new work, such as the Hospital Youth Work service, alongside established projects such as the award-winning Brighton Streets detached youth work programme.

AH reflected that it has been an amazing and award-winning year. He thanked everyone involved – community members and groups, all our funders, partners, volunteer trustees, and our exceptional staff team.

Looking ahead, TDC has a new strategy – *The Inclusive City* – which provides a positive vision for Brighton and Hove. TDC has identified three priorities:

Thriving is about developing the established areas of TDC’s work

Inclusive identifies new areas to further embed our values and increase our impact

Healthy will strengthen our systems to make us a more effective organisation.

AH said that the full strategy will be made available to everyone in due course, and that it includes a new initiative on membership and participation, which Kalishia le Coutre will speak about later in the meeting.

AH asked if there were any questions or comments on the Annual Report; there were none.

5. Appointment of Auditors

The proposal is to reappoint the auditors Kreston Reeves. There were no objections and the members unanimously approved recommendation to reappoint Kreston Reeves.

6. Election of Trustees

MP explained that, in accordance with TDC’s governing document, one third of Trustees step down each year. As we have had no resignations in the past year, then it will be our two longest serving Trustees who are standing for re-election – Denis Byrne and Geoff Heath.

Members were asked to vote - both trustees were unanimously re-elected (20 in person votes plus 4 proxy votes).

7. Member Participation

MP introduced Kalishia le Coutre, TDC’s Participation Manager, who gave a presentation on investing in participation and development structures for TDC members. The key points were:

- Members are very important to TDC, they are our biggest asset
- We plan to develop a pathway to encourage and support members to be more involved in TDC (from member to advisory group member to Trustee Board member)

- Member Advisory Groups will be set up, with the aim of creating new ways for members to have more influence and responsibility. There will be three groups, one for each delivery department, and all members are invited to help shape what these groups will look like and how they will work; ensuring that our work is community led, and that community voice is strong.
- Everyone is encouraged to sign up as a member if not already.

Kalishia invited everyone to join take part in an activity - *What's in it for me?* - to help TDC better understand what would motivate people to become a member of TDC. All information gathered at the AGM will be written up and presented at the first advisory group planning session. Highlights will also be included in the next TDC newsletter and on our social media platforms.

Close

Athol thanked everyone for coming. He also thanked members of the TDC team who had organised the AGM, particularly Reana Maisto and Jo Winyard.

He reported that both Denis Byrne and Geoff Heath were unanimously re-elected as Trustees.

ENDS